

## CSU's Czech Long-Term (90 days- 1 year) Visa Guide for US Citizens

*Non-US Citizens should consult the [Czech Embassy](#) to determine Visa Requirements*

### Where to Start?

You will complete your application and gather your documents and mail them to your [Czech Consulate General](#). For Colorado residents, this is the [Los Angeles Consulate](#). It can take 60 days to process a Long-Term Student Visa from the time the Consulate receives your complete application. Students will not be admitted to study in the Czech Republic without the visa.

### Application Process

**Step 1:** Deadlines. If you are traveling abroad before you go, make sure you give yourself enough time to obtain the student visa. This could be up to 60 days, ~2 months.

#### Deadline to mail application

- Fall Semester: June 1
- Spring Semester: November 1

**Step 2:** Review [Application Instructions](#). Pay special attention to the financial resource section, number 10.

**Step 3:** Fill out the application and do the following tasks:

- Take passport photo (2x2 inches)
- Get debit/credit card notarized
- Get affidavit notarized
- Obtain financial document for Number 10

**Step 4:** Finalize your application and mail it to the Consulate General

### Detailed Instructions

- Use blue ink pen on block capital letters ONLY
- Use 2x2 inch passport photos- can get a Ram Card office or Laurel Hall.
- Read "Proof of Financial Resources" very carefully. This is by far the most common problem students incur.
  - The easiest method, if possible, is for students to have \$3000.00 in their own bank account proven with a bank statement and a notarized copy of their debit card.
  - Under all circumstances, students must provide a notarized copy of a debit/credit card in their name, even if the bank account they choose to access is in someone else's name.
- Students need Czech Insurance for their Visa. Check with your program provider for the details on this insurance.
- Copy of Passport must be in color
- When you print the [application](#), make sure you *scale to fit* so that you see 1-16 on the first page.
- When getting debit/credit card and affidavit notarized at Student Legal Services, bring your I.D. and Ram Card.

- Number 5: Place of birth should exactly match your Passport. Example If you were born in Fort Collins and your Passport says "Birthplace: Colorado", please write "Colorado" instead of "Fort Collins."
- Number 10: *If you choose A*: bank statements are run at the end of the month for the rest month, so plan ahead.